

GCWA's Constitution & By-Laws

Revised April 11, 2018

**GEORGIA CATTLEWOMEN'S ASSOCIATION
CONSTITUTION AND BY-LAWS**

ARTICLE I

NAME

The name of this association shall be the GEORGIA CATTLEWOMEN'S ASSOCIATION. The organization shall be the auxiliary to the Georgia Cattlemen's Association.

**ARTICLE II
PURPOSE**

The purpose of this association, a non-profit organization, shall be to assist the Georgia Cattlemen's Association in its effort to promote the welfare of the Beef Cattle Industry and to promote the product, BEEF.

**ARTICLE III
MEMBERSHIP**

Section I. The membership of this association shall be open to all persons who have an interest in the promotion of BEEF and the promotion of the BEEF CATTLE INDUSTRY.

Section II. The annual membership dues of the association shall be set by the Board of Directors of the Georgia Cattlewomen's Association and shall be payable to the Georgia Cattlewomen's Association on or before the member's anniversary date of each year. The fiscal year of this association shall be from **October 1-September 30.**

The Membership Chair shall notify members who are in arrears. Those whose dues are not paid within the first quarter of their membership year shall automatically be dropped from the membership of the association.

**ARTICLE IV
MEETINGS**

Section I. The annual business meeting of the association shall be held in conjunction with the annual meeting of the Georgia Cattlemen's Association for the purpose of electing officers, receiving reports of officers and committees, and for any other business that may arise.

Section II. Regular or special meetings of the association may be called by the President, the Executive Committee, the Board of Directors, or by the written request of ten (10) members of the association. Ten (10) days notice shall be given before any meeting of the association.

Section III. Members in attendance at a membership meeting shall constitute a quorum.

**ARTICLE V
OFFICERS**

Section I. The officers of the association shall be a President, a President-Elect, a Vice-President, a

Secretary and a Treasurer.

Section II. These officers shall be elected by the membership at the annual meeting of the association to serve for one year or until their successors are duly elected and qualified. Officers shall perform the duties prescribed by these by-laws and by the governing parliamentary authority.

Section III. Officers shall attend all meetings of the Executive Committee, the Board of Directors, and regular and annual membership meetings of the association. Absence from two (2) consecutive meetings without contacting the President and giving good cause will remove the person from the roster of officers and she/he will be notified and replaced by the Executive Committee until her/his successor is duly elected at the annual membership meeting of the association.

Section IV. The President shall preside at all regular, special and board meetings of the association. She/he shall provide guidance in the direction of all activities related to beef promotion and support activities of the Georgia Cattlemen's Association.

Section V. The President-Elect shall accede to president. She/he serves as publicity chair.

Section VI. The Vice-President shall preside in the absence of the President and shall serve as assistant membership chair in the promotional drive for members.

Section VII. The Secretary shall accurately record the minutes of all meetings of the association and distribute them within 7-14 days to officers and the board. She/he shall preside in the absence of the President and Vice-President. She/he keeps current minutes in her notebook and files older minutes into permanent archives in the Georgia CattleWomen's Association files at state headquarters.

Section VIII. The Treasurer shall prepare a budget for the Association working with the budget committee. The Treasurer shall present expenses of the Association to the Business Manager (Georgia Cattlemen's office) to write checks to cover expenses GCA Business Manager will receive and bank all monies. The Treasurer shall receive a monthly statement (with Itemized details) from the business office. The office will prepare quarterly and an annual statement.

ARTICLE VI DIRECTORS

Section I. There shall be six (6) Directors elected by the membership of the association. Two (2) directors will be elected each year by the membership at the annual business meeting of the association to serve for three (3) years or until their successors are duly elected.

Section II. Two (2) Directors shall be appointed each year by the President to serve one (1) year.

Section III. Directors shall attend all meetings of the Board of Directors, regular and annual meetings of the association. Absence from two consecutive meetings without contacting the President and giving good cause will remove them from the Board of Directors and they will be notified and replaced by the Executive Committee until their successor is duly elected at the annual membership meeting of the association.

ARTICLE VII BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE

Section I. The Board of Directors shall consist of the Executive Committee, Directors (elected and appointed), the President or a representative of each local CattleWomen's organization, and the chairs of

the Standing and Special Committees.

Section II. The Executive Committee shall consist of the duly elected officers of the association, the past president and two (2) directors (from the current board) appointed by the President. The Executive Committee may act on behalf of the Board of Directors between meetings of the Board and shall have other duties as directed by the Board of Directors.

Section III. A quorum shall be a majority of the members of the Board of Directors or Executive Committee.

Section IV. All members of the Board of Directors and Executive Committee **are encouraged to be** members of the American National CattleWomen's Association.

ARTICLE VIII COMMITTEES

Section I. The Standing Committees of this association are Executive, Nominating, Budget, By-Laws, Publicity, Awards and Membership. Special committees are specified in the working papers.

Section II. Ad hoc committees may be named by the President as deemed necessary to complete a specific task.

Section III. The President shall appoint Standing and Special Committees for a term of one year.

Section IV. The President shall be an ex-officio member of all committees except the Nominating.

ARTICLE IX PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised shall be governing authority for the Georgia Cattlewomen's Association except where it is in conflict with these by-laws and working papers.

ARTICLE X

Should this association cease to exist, the monies remaining in the treasury shall be donated to an organization which promotes beef or the beef industry, or remain with the group should it become part of another organization/association.

ARTICLE XI AMENDMENT

Section I. The Constitution and By-Laws may be amended at any regular meeting of the association by a majority vote of those present, provided the amendment has been submitted to the membership in writing fifteen (15) days prior to the meeting.

Section II. The working papers may be amended at any meeting of the Board of Directors.